Labor & Employment Law Workshop





Perkinscoie

COUNSEL TO GREAT COMPANIES

Implicit Bias: What Every Employment Lawyer Needs to Know

June 20, 2018 - Bellevue, Washington

Presented by:

Theresa Cropper, Chief Diversity Officer

Perkins Coie LLP

Agenda

1:05 p.m.— 2:05 p.m.	Spring Employment Law Update
	Linda Walton, Perkins Coie Javier Garcia, Perkins Coie
	60 Minutes of General CLE Credit
2:05 p.m. — 2:20 p.m.	Break
2:20 p.m. — 2:50 p.m.	Restrictions on Employee "Political" Conduct
	Ben Stafford, Perkins Coie
	30 Minutes of General CLE Credit
2:55 p.m. — 3:40 p.m.	Workplace Harassment in the Era of the #MeToo Movement
	Chelsea Petersen, Perkins Coie Ann Marie Painter, Perkins Coie
	45 Minutes of General CLE Credit
3:45 p.m. — 4:30 p.m.	Paid Sick Leave in Washington –What You Don't Know Can Hurt You
	Bruce Cross, Perkins Coie Julie Lucht, Perkins Coie
	45 Minutes of General CLE Credit
4:30 p.m.	Wrap-Up and Thank You Linda Walton, Perkins Coie

PERKINSCOIE

Perkinscoie

COUNSEL TO GREAT COMPANIES

Labor & Employment Law Workshop: Update

June 20, 2018 - Bellevue, Washington

Presented by:

Linda Walton, Partner Javier Garcia, Partner

Perkins Coie LLP

Agenda

Federal Law Updates

- New DOL Unpaid Intern Test
- Effects of the New Tax Act

State and Local Law Updates

- Washington's Fair Chance Act (Ban the Box)
- Amendments to Washington's Domestic Violence Leave Law
- Washington Discrimination and Harassment Statutes
 - Nondisclosure Pertaining to Sexual Harassment Law
 - Right to Publicly Pursue Discrimination Claims
 - Equal Pay Act Update

Agenda (contd.)

U.S. Supreme Court Cases

Supreme Court upholds employment
 agreements requiring arbitration

Federal Court Decisions

 Ninth Circuit holds that employers cannot use prior salary to justify pay gaps

Agenda (contd.)

Washington Supreme Court Decisions

• Piece-rate workers must be paid by the hour for activities outside piece-rate picking work

Other State Court Decisions

California court adopts "ABC" test to distinguish
 between employees and independent contractors

NLRB Updates

- Board Unravels Obama-Era Decisions
- Status of the Joint Employer Test

Other

• GDPR Update

DOL Embraces Economic Realities in New Unpaid Intern Test

- On January 5, 2018, the DOL revised its test for determining whether interns can be unpaid under the FLSA. The new test focuses on the economic realities of the relationship:
 - 1. The extent to which the intern and the employer clearly understand that there is no expectation of compensation. Any promise of compensation, express or implied, suggests that the intern is an employee—and vice versa.
 - 2. The extent to which the internship provides training that would be similar to that which would be given in an educational environment, including the clinical and other hands-on training provided by educational institutions.
 - 3. The extent to which the internship is tied to the intern's formal education program by integrated coursework or the receipt of academic credit.
 - 4. The extent to which the internship accommodates the intern's academic commitments by corresponding to the academic calendar.
 - 5. The extent to which the internship's duration is limited to the period in which the internship provides the intern with beneficial learning.
 - 6. The extent to which the intern's work complements, rather than displaces, the work of paid employees while providing significant educational benefits to the intern.
 - 7. The extent to which the intern and the employer understand that the internship is conducted without entitlement to a paid job at the conclusion of the internship

Fact Sheet # 71, Internship Programs Under The Fair Labor Standards Act

8 Perkins Coie LLP | PerkinsCoie.com

Perkinscoie

New Tax Act Rewards Paid Leave, Discourages Harassment NDAs

- Congress passed the Tax Cuts and Jobs Act in December 2017.
 Important for employers, the TCJA:
 - 1. Creates a tax credit for employer-paid family and medical leave, up 25% of wages paid while on leave
 - 2. Removes deductions for settlements or payments made for claims of sexual harassment or abuse
 - 3. Narrows deductions available for top executives' pay, closing loopholes and imposing new 25% tax on exec comp over \$1M
 - 4. Eliminates deductions for business-related entertainment expenses, but retains deduction for business-related meals.

Washington Fair Chance Act

The Washington Legislature recently enacted a ban-the-box law:

- Employers may not inquire about a job applicant's arrest or conviction history until after they determine that the applicant is otherwise qualified for the position.
- Once an employer has determined that an applicant is otherwise qualified, it may obtain that information.
- Employers may not advertise employment openings in a way that excludes people with criminal records from applying.
- Ads that state "no felons" or "no criminal background" or otherwise convey similar messages are prohibited.



Have you ever been convicted?



Amendments to Washington's Domestic Violence Leave Act

Employers should be aware of the following recent amendments:

- Employers must provide "**reasonable safety accommodations**" for employees who are victims of domestic violence, sexual assault, or stalking, or who have family members who are victims, absent significant difficulty or expense to the employer;
- "Reasonable safety accommodations" may include changing the employee's work phone number, email address, or work station; transfer; reassignment; and implementation of locks or safety procedures;
- Employers may request verification of the need for a safety accommodation;
- Job applicants may bring a claim for damages against a prospective employer; and
- Employers may not refuse to hire an otherwise qualified individual because the individual is an actual or perceived victim of domestic violence, sexual assault, or stalking.

Perkinscoie

Washington Discrimination and Harassment Statutes

Nondisclosure Pertaining to Sexual Harassment Law

• Employers are prohibited from requiring employees, as a condition of employment, to sign nondisclosure agreements that prevent them from disclosing sexual harassment or sexual assault in the workplace, or at work-related events coordinated through the employer, between employees, or between an employer and an employee off the employment premises.

Right to Publicly Pursue Discrimination Claims

• Prohibits employment agreements that require employees to resolve discrimination complaints via private, confidential arbitration. Mandatory arbitration clauses are allowed, however, if there is not an accompanying confidentiality requirement.

Equal Pay Act Update

- Prohibits gender-based pay discrepancies between employees of the same employer who are "similarly employed"—that is, they perform jobs requiring similar skill, effort, and responsibility under similar working conditions.
- Employers cannot rely on an employee's previous wage or salary to justify a pay discrepancy between genders.

Supreme Court Upholds Employment Agreements Requiring Arbitration

In *Epic Systems Corp. v. Lewis*, a 5-4 split court decided that arbitration agreements must be enforced pursuant to the Federal Arbitration Act (FAA). Neither the FAA's savings clause nor the National Labor Relation Act (NLRA) restricts enforcement of arbitration agreements.

The policy may be debatable but the law is clear: Congress has instructed that arbitration agreements like those before us must be enforced as written.

Epic Sys. Corp. v. Lewis, Nos. 16-285, 16-300, 16-307, __ S. Ct. __, 2018 WL 2292444 (May 21, 2018)

Ninth Circuit Says Employers Cannot Use Prior Salary to Justify Pay Gap



The Ninth Circuit ruled en banc to overturn its 1982 decision in *Kouba v. Allstate Insurance Co.* which permitted employers to use prior salary—a "factor other than sex" —to justify pay gaps between men and women under the federal Equal Pay Act. In its ruling, the court sought to clarify the law and held that "prior salary alone or in combination with other factors cannot justify a wage differential."

66 [A] pay structure based exclusively on prior wages is so inherently fraught with the risk—indeed, here, the virtual certainty—that it will perpetuate a discriminatory wage disparity between men and women that it cannot stand.

Rizo v. Yovino, 887 F.3d 453 (9th Cir. 2018)

Piece-rate Workers Must Be Paid by the Hour for Activities Outside Piece-rate Picking Work



In *Carranza v. Dovex*, the Washington Supreme Court held that under Washington law, agricultural employers who pay their workers on a "piece rate" basis for what they pick must also pay their pieceworkers for time spent performing activities outside of piece-rate picking work.

- Employers are required to pay their workers at a rate of no less than the minimum wage per hour.
- Workweek averaging does not comply with the state minimum wage act.
- The rate of pay for non-piece-rate picking activities must be at least the state minimum wage or the agreed upon rate, whichever is higher.

Carranza v. Dovex, 416 P.3d 1205 (Wash. 2018)



California Supreme Court Sets New Test for Independent Contractors vs. Employees



Dynamex Operations West, Inc. v. Superior Court sets a new standard for distinguishing between employees and independent contractors under California's Industrial Welfare Commission Wage Orders. The hiring entity must establish that the worker is an independent contractor by proving that the worker:

- (A) is free from the control and direction of the hiring entity in connection with the performance of the work, both under the contract for the performance of such work and in fact;
- (B) performs work that is outside the usual course of the hiring entity's business; and
- (C) is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed for the hiring entity.

Dynamex Operations West, Inc. v. Superior Court, 416 P.3d 1 (Cal. 2018)

Perkinscoie

NLRB Unravels Obama-Era Policies

Beginning in December 2017, the Board has reversed a number of notable Obama-era decisions, including:

- The Boeing Co., 365 NLRB No. 154 (Dec. 14, 2017)
 - Overturned Lutheran-Heritage, replacing a three-part test for determining the legality of workplace policies with a simpler balancing test
- PCC Structurals, Inc., 365 NLRB No. 160 (Dec. 15, 2017)
 - Overturned Specialty Healthcare, reinstating the traditional community of interest test for determining the appropriateness of a proposed bargaining unit
- UPMC, 365 NLRB No. 153 (Dec. 11, 2017)
 - Overturned USPS, permitting reasonable settlements to be accepted over objections by the NLRB General Counsel or the charging party

A memo from NLRB General Counsel indicates that more reversals are likely to come, including the definition of independent contractors and a statutory right for employees to use employer email for organizing activities.

Status Update on the Ongoing Joint Employer Debate

Browning-Ferris ⁶⁶ subjected countless entities to unprecedented new joint bargaining obligations that most may not even know they have, to potential joint liability for unfair labor practices and breaches of collectivebargaining agreements, and to economic protest activity.

Hy-Brand Industrial Contractors, Ltd., 365 NLRB No. 156, at *2 (Dec. 14, 2017).

Whether one business is the joint employer of another business's employees is one of the most critical issues in labor law today.

Press Release, NLRB, NLRB Considering Rulemaking to Address Joint-Employer Standard (May 9, 2018).

GDPR and HR Compliance

What is the GDPR?

The General Data Protection Regulation is an EU regulation intended to provided greater protection of personal data of individuals located in the EU that went into effect on May 25, 2018.





HR professionals may encounter the GDPR through whistleblower employees, compliance hotline complaints, and business partner or customer requests regarding compliance.

A few steps employers should consider to ensure compliance:

- develop new privacy notices for EU-based employees;
- review employee termination, hiring, and recruiting policies and processes to reflect new requirements; and
- provide training on new data security requirements to employees at onboarding and on a recurring basis.

Perkinscoie

COUNSEL TO GREAT COMPANIES



Restrictions on Employee Political Conduct in the Workplace

June 20, 2018 - Bellevue, Washington

Presented by:

Ben Stafford, Partner

Perkins Coie LLP

Three Major Topics to Cover

• Free Speech and Off-Duty Conduct

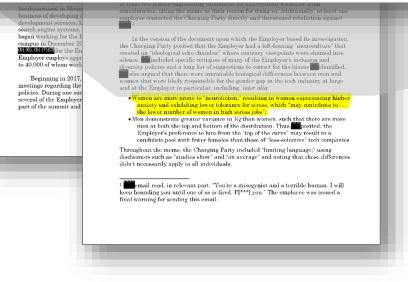




Free Speech

	United States Government National Labor Relations Bo orfice or Hie General courses Advice Memorandu	
TO:	Valerie Hardy-Maloney, Region Region 32	al Director
FROM:	Jayme L. Sophir, Associ Division of Advice	
SUBJECT	Google Inc., a subsidiary	Case 32-CA-205351
		- 2 -
	Case 32-CA-205351	At the conclusion of th <u>e su</u> mmit, the HR manager sought out the Charging Party and

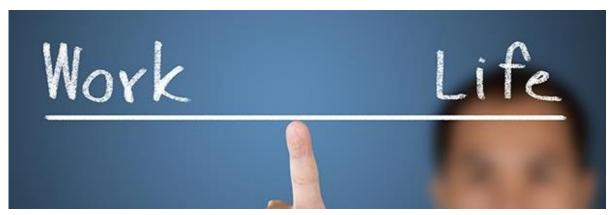
• Women are more prone to "neuroticism," resulting in women experiencing higher anxiety and exhibiting lower tolerance for stress, which "may contribute to . . . the lower number of women in high stress jobs";





Free Speech and Off Duty Conduct

- The Challenge: The collapsing boundaries between work and personal and reputational concerns in the viral age.
- Different regimes for private and public employers but the same basic framework applies as a practical matter.





Off Duty Conduct

Man, fired from job, makes no apology for carrying torch in Charlottesville

USA TODAY NETWORK April McCullum and Adam Silverman, The Burlington (Vt.) Free Press





https://www.usatoday.com/story/news/nation-now/2017/08/16/charlottesville-vermont-man-fired-job-no-apology/571707001/

PERKINSCOIE

Free Speech — Public Employers

"Today it is clearly established that a State may not discharge or otherwise discipline an employee on a basis that infringes upon that employee's constitutionally protected interest in freedom of speech."

White v. State, 131 Wn. 2d 1, 10, 929 P.2d 396 (1997)

Free Speech-Public Employers



Burden-Shifting Test

- Employee must prove (a) speech is protected and (b) speech was a substantial or motivating factor in adverse action.
- Employer must prove it would have made the same decision in the absence of protected conduct.



When is Speech Protected

Topics of public concern include current matters of political or social concern to the community, speech relating to public education, suspected abuse and proper care of nursing home patients, speech concerning the proper functioning of government, and public safety.

<u>Sprague v. Spokane Valley Fire Dep't</u>, 409 P.3d 160, 174–75 (Wash. 2018)

When is Speech Not Protected

Not matters of personal interest, such as personal grievances against employers.



Sprague, 409 P.3d at 174–75



A Recent Illustration



- <u>Sprague v. Spokane Valley Fire Dep't</u>, 409 P.3d 160 (Wash. 2018)
- Fire Captain fired after "persistently including religious comments in e-mails that he sent through the SVFD computer systems and items he posted on the SVFD electronic bulletin board."
- Held: Some communications protected, others were not.

Free Speech — Private Employer

- No First Amendment Rights
- So alternative theories are needed.

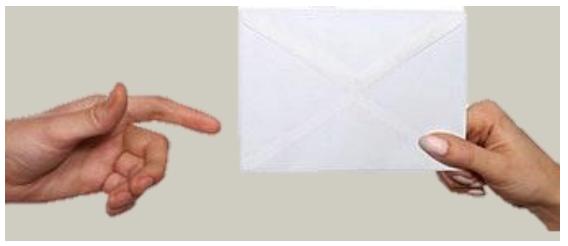


- Federal protections under the National Labor Relations Act.
- Wrongful termination claims.
- State and local protections for political speech.



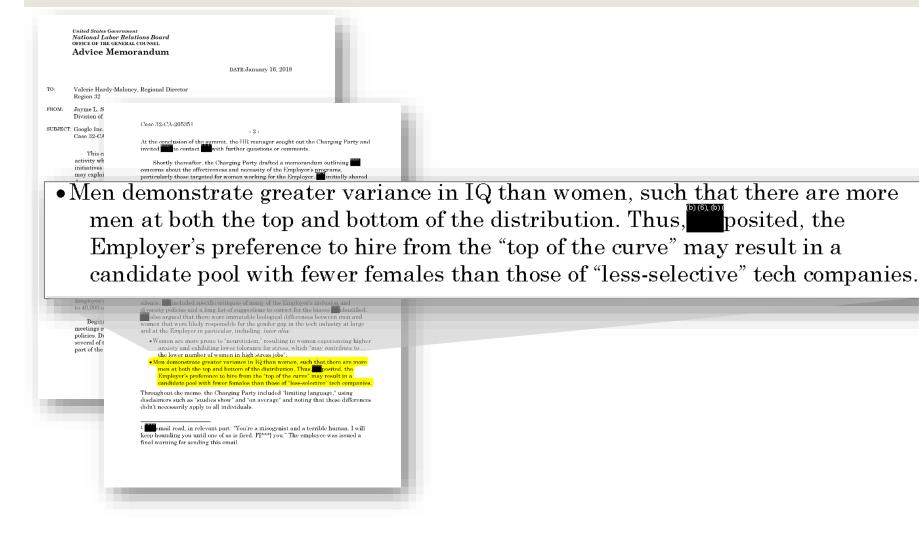
Damore v. Google

- A case from California illustrating these threads.
- Employee circulated a memorandum in opposition to a private employer's diversity initiatives.





Damore v. Google-the Employee's Memo



PERKINSCOIE

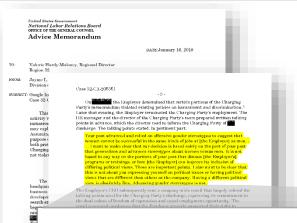
Damore v. Google: Google's Response

- Google determined that certain portions of the memorandum violated its policies on harassment and discrimination.
- Google fired the employee.





Damore v. Google: Google's Response



Your post advanced and relied on offensive gender stereotypes to suggest that women cannot be successful in the same kinds of jobs at [the Employer] as men. . . . I want to make clear that our decision is based solely on the part of your post that generalizes and advances stereotypes about women versus men. It is not based in any way on the portions of your post that discuss [the Employer's] programs or trainings, or how [the Employer] can improve its inclusion of differing political views. Those are important points. I also want to be clear that this is not about you expressing yourself on political issues or having political views that are different than others at the company. Having a different political view is absolutely fine. Advancing gender stereotypes is not.

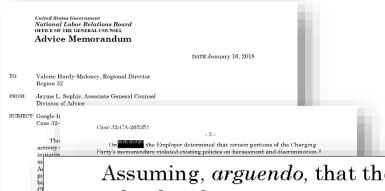
Perkinscoie

Free Speech—Concerted Protected Activity

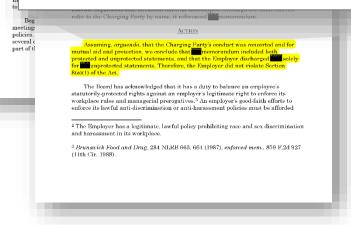
- Under Section 7 of the National Labor Relations Act, most employees have the right to engage in "concerted protected activity."
- For example, an employee speaking to an employer on behalf of one or more co-workers about improving workplace conditions.



Damore v. Google: The NLRB's Finding



Assuming, *arguendo*, that the Charging Party's conduct was concerted and for mutual aid and protection, we conclude that memorandum included both protected and unprotected statements, and that the Employer discharged solely for mutual statements. Therefore, the Employer did not violate Section 8(a)(1) of the Act.

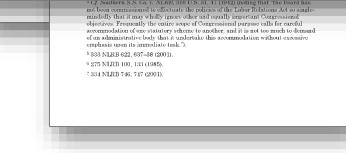




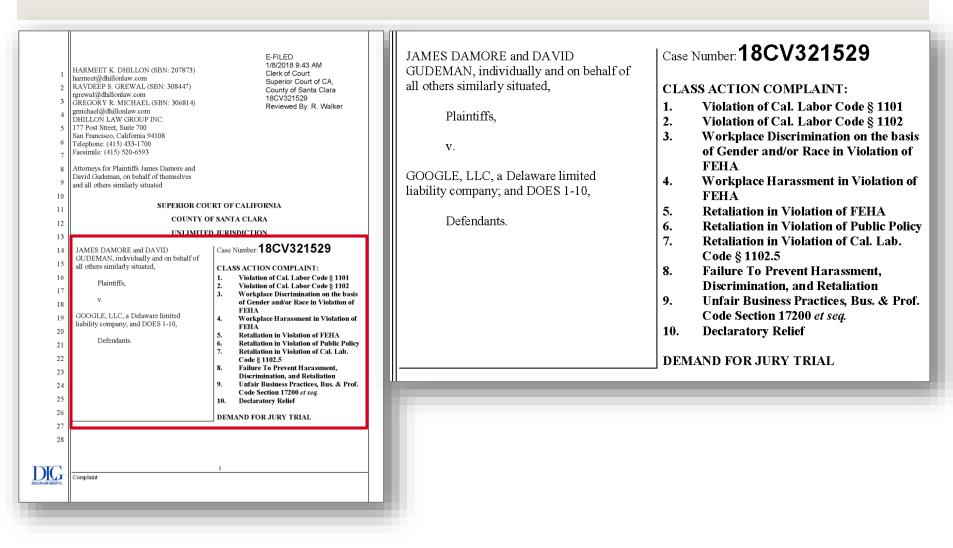
Damore v. Google: The NLRB's Finding

	United States Government National Labor Relations Board OFFICE OF THE CEXERAL COUNSEL Advice Memorandum
	DATE: January 16, 2018
TO: FROM:	Valerie Hardy-Maloney, Regional Director Region 32
FROM:	Jayme L. Sophir, Associate General Counsel Division of Advice
SUBJECT	Google Inc., Case 32-CA- This can activity whe initiatives the EEO laws. ⁴ Additionally, employers have a strong interest in promoting diversity and encouraging employees across diverse demographic groups to thrive in their Assuming, o purpose of n both protect Charging P not violate S Where an employee conduct significantly disrupta work processes, creates a hostile work environment, or constitutes read of sexual discrimination or harmsement, the Band has faund it upprotected over if it involves concerted activities
	regarding working conditions. For example, in Acondale Industries, the Board held that the employer lawfully discharged a union activist for insubordination based on headquarter justifiably concernate about the discruption her remark would cause in the workplace development among her fellow African-American employees. ⁶ In Advertiser Mfg. Co., the employer

Where an employee's conduct significantly disrupts work processes, creates a hostile work environment, or constitutes racial or sexual discrimination or harassment, the Board has found it unprotected even if it involves concerted activities regarding working conditions. For example, in *Avondale Industries*, the Board held



Damore Files a Class Action Lawsuit



Wrongful Termination

"Needless to say, the exercise of fundamental constitutional rights is a matter of clear public policy. . . . Where, as here, the employee is claiming she was terminated on a basis that violated her First Amendment rights, she must first establish that her speech is protected by the First Amendment, and then show that her exercise of that right was a substantial or motivating factor in her termination."

Riddle v. Town of Maches, 87 Wn. App. 1082 (1997)

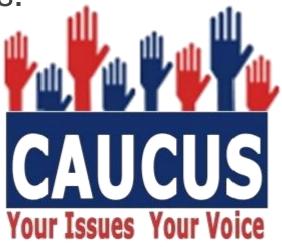
Wrongful Termination

• Has arisen only in claims against government entities, with minor exceptions.



Off Duty Conduct

- No general prohibition in Washington State on adverse employment actions.
- Compare to other states (e.g., California).
- **Exception:** Certain political activities.



Off Duty Conduct—State Law

No employer...may discriminate against an officer or employee in the terms or conditions of employment for (a) the failure to contribute to, (b) the failure in any way to support or oppose, or (c) in any way supporting or opposing a candidate, ballot proposition, political party, or political committee.

RCW 42.17A.495(2)



Off Duty Conduct—Local Law

- Seattle Ordinance: Unlawful to discriminate on the basis of political ideology. SMC 14.04.030.F.
- "Political ideology" means any idea or belief, or coordinated body of ideas or beliefs, relating to the purpose, conduct, organization, function, or basis of government and related institutions and activities, whether or not characteristic of any political party or group. This term includes membership in a political party or group and includes conduct, reasonably related to political ideology, which does not interfere with job performance.

Burke v. City of Montesano, 198 Wn. App. 1078 (Feb. 22, 2017)

- Public Works Lead terminated after failing to participate in interview into potential theft of paint.
- Employee claims he was terminated in violation of RCW 42.17A.495.
- Court analyzes under 1st Amendment retaliation framework.
- Employee failed to demonstrate pretext.

Private Employers

"We find that RCW 42.17[A.495] does prohibit this employer from discriminating against an employee on the basis of the employee's refusal to remain politically abstinent. However, we conclude the statute cannot constitutionally apply to McClatchy Newspapers or *The News Tribune* (TNT) under the free press clause of the First Amendment to the United States Constitution."

<u>Nelson v. McClatchy Newspapers, Inc.</u>, 131 Wn.2d 523, 526, 936 P.2d 1123, 1124 (1997).

Perkinscoie

COUNSEL TO GREAT COMPANIES

Workplace Harassment in the Era of the #MeToo Movement

June 20, 2018

Presented by:

Chelsea Peterson, Partner Ann Marie Painter, Partner

Perkinscoie

COUNSEL TO GREAT COMPANIES

Paid Sick Leave in Washington – What You Don't Know *Can* Hurt You

June 20, 2018 - Bellevue, Washington

Presented by:

Bruce Cross, Partner Julie Lucht, Partner

Scene 1

Notification

Perkins Coie LLP | PerkinsCoie.com

Notification

Initial Notice:

- Notice to employees was required by March 1st
- Provide notice to newly hired employees on or before the first day of work
- Notice may be provided in written or electronic form, but readily available to all employees

Must State:

- Entitlement to paid sick and safe time
- Rate of accrual
- Authorized purposes for use
- That retaliation for use of leave is prohibited

Perkinscoie

Notification

Ongoing Notice:

- Must provide notice of accrued leave balance at least monthly
- Best practice: show accrued leave balance on paystubs

Must State:

- Amount of leave accrued since the last notice
- Amount of leave used since the last notice
- Amount of leave currently available for use



Scene 2



Perkinscoie

Perkins Coie LLP | PerkinsCoie.com

Covered Employees

Covered:

- All employees covered by Minimum Wage Act
- Full-time
- Part-time
- Seasonal, Temporary, and Casual
- All employers in Washington, even those with one employee

NOT Covered:

 Exempt employees who meet the "white collar" exemptions (executive, administrative, professional, and outside sales employees)

Scene 3

Accrual and Availability

		N N N N N N
	0 0	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
		 0 0<
		* * * * * * * * * * * *
	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	* * * *
	· · · · ·	
	* * * *	* * * *
0 0		
	* * * *	+ $+$ $+$ $+$
		* * * *
	* * * *	* * * *
	****	* * * *
	* * * *	* * * *
0 0	* * * *	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
0 0		- - - 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
		- - - 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
0 0		
	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	- -
	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	
	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	
	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	

PERKINSCOIE

Perkins Coie LLP | PerkinsCoie.com

Accrual and Availability

Timing for Accrual and Use:

- No waiting period for accrual; employees begin accruing on their first day of work
- Employees may use accrued leave beginning on the 90th calendar day after the start of employment

Rate of Accrual and Carryover:

- 1 hour for ever 40 hours worked
- No limit on annual accrual
- Unused leave of 40 hours or less must be carried over to the following year

Accrual and Availability

Accrual Year:

- Employers can choose what "year" to use (e.g., employee anniversary, calendar, fiscal, etc.)
- Best practices: use the same "year" that is used for other benefits purposes

End of Employment:

- Payout of accrued leave on termination is not required
- Must restore accrued amount on rehire if rehired within 12 months

Scene 4

Use of Leave

Perkins Coie LLP | PerkinsCoie.com

Use of Leave

Permitted Reasons for Use:

- The employee's own medical needs
- To care for a "family" member—defined broadly to include grandparents, grandchildren, and siblings
- When the workplace or the employee's child's school or daycare has been closed by order of a public official for a health-related issue
- For leave under the state's domestic violence leave act

Perkins Coie LLP | PerkinsCoie.com

Use of Leave

Other Use Requirements:

- May use leave in smallest increment the employer uses for timekeeping and payroll, but no larger than an hour
- Leave must be paid to employees at their normal hourly compensation
- Cannot require verification of the reason for use unless employee has been absent more than 3 days
- Use of leave may not be counted as an occurrence under a "no-fault" attendance program

Leave Policies

Must create written leave policy if choose to:

- Require reasonable notice for the use of leave
- Request verification for absences exceeding 3 days
- Implement a shared leave program
- Frontload paid sick leave
- Use an accrual year other than calendar
- Create a paid time off (PTO) program for employees

Seattle, Tacoma, City of SeaTac

• Apply the provisions that are more favorable to employees



Questions





Labor & Employment Law Workshop



